



Workshop Facilitator Position Description

Job Description

Project PLASE is seeking volunteers to facilitate workshops for our clients. These workshops can cover any range of topics, including but not limited to conflict resolution, Zumba, pottery, sewing, resume writing, interview techniques, financial literacy – the sky is the limit! The purpose of these workshops is to offer our clients a break from their daily schedules so as to participate in a fun activity, learn something new, or both!

Benefits

- Provide our clients who have experienced homelessness with a fun and/or educational workshop topic you are passionate about
- Work in a non-traditional setting with clients who have unique needs

Duties and Expectations

- Creativity and the ability to adjust workshop style to coincide with the needs of the clients
- Cooperation and communication with staff
- Patience and sensitivity when working with our clients
- Must comply with all Project PLASE Volunteer Policies and Procedures

Prior to volunteer shift

- Prepare and submit an outline of the topics/activities to be covered in the workshop (series)
- Have all necessary materials and supplies

During volunteer shift

- Lead workshop for PLASE residents on a previously discussed and approved topic
- Engage clients in a fun or educational activity
- Answer clients' questions and provide any necessary feedback

Following volunteer shift

- Communicate with the Volunteer Coordinator about the progression of the workshop
- Conduct a survey, which we will provide you, to determine the benefits of the workshop and return all surveys to the Volunteer Coordinator

Availability: flexible; must coordinate with client through Volunteer Coordinator

If interested, contact: Volunteer Coordinator, P: (410) 837-1400 ext. 136

E: volunteer@projectplase.org

Project PLASE

People Lacking Ample Shelter & Employment

Baltimore, MD 21229

Housing and Hope for Baltimore's Most Vulnerable

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