



Special Client Events Volunteer Position Description

Job Description

The most pivotal aspect of Project PLASE's work centers on ensuring that our clients' needs are met. In addition to health and housing needs, we also hope to facilitate an environment where clients have the opportunity to relax and participate in enjoyable activities. Project PLASE is seeking volunteers to host a movie night or organize a game night for our clients. Additionally, members of Project PLASE's Client Advisory Board (CAB), made up of former and current PLASE clients, periodically put together events for all PLASE clients and staff to celebrate a holiday, commemorate an event, or simply bring the PLASE family together. These events typically include: MLK Day of Service (mid-January), Valentine's Day (mid-February), Memorial Day Service (to commemorate the lives of PLASE clients, staff, and supporters lost throughout the past year; late May), Resident Cookout (late June), Halloween (late October), Thanksgiving (late November), and Christmas/Winter Celebration (mid-late December). While CAB will be planning the events, Project PLASE is seeking volunteers to assist and make sure the events run smoothly.

Benefits

- Work collaboratively with our clients to put on an entertaining and meaningful event
- Help provide our formerly homeless clients with a comfortable space to relax and enjoy themselves

Duties and Expectations

- Be friendly, helpful, flexible, and dependable
- Ask for and listen to clients' suggestions and input, when applicable
- Set up the venue before the commencement of the event and break down at the conclusion
- Show initiative and help during the event as needed
- Must comply with all Project PLASE Volunteer Policies and Procedures

Availability: flexible; must coordinate with (CAB through) Volunteer Coordinator

If interested, contact: Volunteer Coordinator, P: (410) 837-1400 ext. 136
E: volunteer@projectplase.org

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